

Chew Valley Neighbourhood Plan Steering Group Meeting No.23 at Hinton Blewett Village Hall, 7.30 pm, Monday 18th July 2016

Agenda

1. To receive apologies
2. To approve the minutes of meetings of 20th June 2016
3. To report on response to professional advice sought on the draft Plan
4. To receive final comments on the Plan from Steering Group
5. To agree to submit the Chew Valley Neighbourhood Plan to B&NES
6. To discuss timelines/next steps for the Plan going forward including advertising and future methods of publicity leading up to referendum
7. To discuss process for selection of Plan Examiner
8. To set up CVNP Parish CIL administration
9. Finance
10. To receive update on ACVs teach-in
11. Any other business
12. Date of next meeting

Agenda background information

3. To report on response to professional advice sought on the draft Plan: Feedback to the Plan has been received from Jeff Bishop of Place Studios and is circulated with the agenda.
4. To receive final comments on the Plan from Steering Group: The Steering Group are asked to send any last minute comments to the administrator or at the latest to the meeting. Once the Plan is submitted no further changes can be made.
5. To agree to submit the Chew Valley Neighbourhood Plan to B&NES: It is proposed to submit the Plan to B&NES on the 19th July 2016.
6. To discuss timelines/next steps for the Plan going forward including advertising and future methods of publicity leading up to referendum:

Following submission, B&NES would review the Plan.

Another period of public consultation will commence at the end of July for a period of 8 weeks, making allowance for holidays. The consultation will close at the end of September.

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In August appointment of the Examiner would be agreed.

A Statement of Changes arising from the public consultation, together with the CVN Plan and its supporting documents will be passed to the chosen Examiner.

It is hoped that the Examination would be completed by the end of October.

The Examiner will respond with one of three outcomes:

1. Sound
2. Sound, with modifications
3. Not sound

Assuming sound, any modifications will be made. At this point the CVNP policies will carry some legal weight.

The timelines at this point are difficult to predict but it is expected the Notice of a Referendum could be given in early November – the notice period is 56 days.

If the Plan receives the backing of 51% of those who vote, then it will go forward to B&NES Council to be 'made' and brought into force, when it will then carry full legal weight.

7. To discuss process for selection of Plan Examiner: Julie O'Rourke will provide CVs for Examiners that B&NES recommend.
8. To set up CVNP Parish CIL administration: A committee needs to be set up to administer funds raised from the Community Infrastructure Levy in the CVNP parishes.
9. Finance:
10. To receive update on ACVs teach-in: It is hoped to have information on setting up a teach-in on the process for nominating ACVs at the meeting.