

## Minutes of 22<sup>nd</sup> meeting of the Chew Valley Neighbourhood Plan Steering Group at Hinton Blewett Village Hall on 20<sup>th</sup> June 2016

**Present:** Tim Warren, Chairman (Ward Cllr), Richard Ireland (West Harptree), Lucy Holt & Hilary Collins (Ubley), Nick Hasell (Chew Magna), Andrew Jones (East Harptree), Liz Brimmell, John Howells & Helen Jackson-Brown (Hinton Blewett), Nick Baker (Chew Stoke) Axel Palmer (Compton Martin) and Vic Pritchard.

The Minutes were taken by Liz Brimmell, CVNP Administrator.

1. Apologies: Apologies were received from Liz Richardson, Felicity James, Chris Craig and Janie Griffiths. In the absence of Liz Richardson, Cllr Tim Warren agreed to chair the meeting.
2. Approval of the minutes of meetings of 18<sup>th</sup> April 2016: The minutes of 18<sup>th</sup> April 2016 were approved, subject to Helen Jackson-Brown, Axel Palmer and Janie Griffiths being recorded as present.
3. Confirmation of visuals for Plan long views: It was confirmed that the Steering Group was satisfied with the long views being included in support of the Plan.
4. Confirmation of support from participating Parish Councils: Participating Parish Councils were asked to provide the administrator with copies of their Councils' minuted resolution in support of the Draft Plan, if they had not already done so.
5. Feedback from public consultation: Participating Parish Councils were asked to provide the administrator with any consultation responses not yet submitted.
6. Submission of draft Neighbourhood Plan to B&NES: The Steering Group agreed to delegate submission of the Plan when completed to the Chairman and Administrator including any necessary final amendments.
7. Finance and update on Locality grant: The Treasurer had reported that the current balance in the account was £1,376.60 and that she had been notified of payment of the Locality grant of £2,170.
8. Process for registering Neighbourhood Plan LGSDs and ACVs: Participating Parish Councils were asked to provide copy correspondence with and from LSGD landowners. Dates of correspondence and landowner comments would be included in an evidence document.

It was hoped to arrange a teach-in on how to make ACV applications with B&NES officer, John Whapshott, who was currently on holiday.

9. Date of next meeting: to be confirmed: It was proposed that the next meeting would be held on the 18<sup>th</sup> July and would be confirmed as soon as the Chairman's availability could also be confirmed.

The meeting closed at 8.30pm

