

Minutes of 14th meeting of the Chew Valley Neighbourhood Plan Steering Group at Hinton Blewett Village Hall on 20th July 2015

Present: Liz Richardson, Chairman (Ward Cllr), Nick Baker & Nick James (Chew Stoke), Richard Ireland (West Harptree), Hilary Collins (Ubley), Nick Scholefield, (Chew Magna), Andrew Jones (East Harptree), Jane Griffiths & Erica Taylor (Compton Martin), Liz Brimmell & John Howells (Hinton Blewett).

The Minutes were taken by Liz Brimmell, CVNP Administrator.

1. Apologies: Apologies were received from Axel Palmer, Felicity James, Paul Waldron and Nick Hasell.
2. Approval of minutes of the meeting held on the 16th June 2015 and update on actions:
The minutes were approved. The actions were noted.
Action 2/1: All parishes to respond urgently on the accuracy of their parish GI map.
Action 2/2: Nick Hasell to ensure landowners were aware of aspiration for cycle/footpath around lake.
3. Venues for display of the full Options document: It was agreed to use the following venues:
Chew Magna: Millennium Hall, Moondance, Bear & Swan
Chew Stoke: Stoke Inn, Doctors Surgery, Village Shop
Compton Martin: Ring o' Bells, Church
East Harptree: Village Shop, Church
Hinton Blewett: Church
Ubley: Church, Village Hall
West Harptree: Doctors Surgery, Village Shop, Farm Shop
4. Significant parish assets: It was agreed that Shops, Pubs, Post Offices and Halls were regarded as significant parish assets. A list would be compiled from the Rural Facilities Audit and plotted on a map.
Action 4/1: Nick Scholefield to compile the list and map.
Action 4/2: The Parishes Online mapping facility would be checked for suitability.
5. Options Consultation document, feedback and distribution arrangements:
The questions sheet for the drop-in sessions was discussed and finalised. Copies of the full Options document, the Options leaflet for households and the feedback form would be circulated as soon as possible.
Copies of the full Options document would be sent to all CVNP Parish Councils and those surrounding the Neighbourhood Plan area, including Stanton Drew, Winford & Regil, Blagdon, Pensford, Clutton, Bishop Sutton, Temple Cloud, and Litton. A copy would also be sent to Valley Team Theatre, Head at Chew Valley School, Yeo Valley, Bristol Water (Steve Smith), Leisure Centre, A. David, Sutton Wick, Chris Head, WERN. Julie O'Rourke agreed to advise officers in neighbouring districts.
It was agreed that the consultation would close on 10th September.
Action 5/1: Administrator to circulate full Options documents and feedback forms.
6. Arrangements for Options Consultation drop-in sessions: There would be copies of the Options document, parish character assessments, a list and map of the significant

parish facilities on display at each session and refreshments would be provided. Steering group/sub group members would be attending the drop-in sessions as follows:

East Harptree, 25th July 10.00-1.00pm: Paul Cornelius, Paul Waldron, Nick Baker, Liz Brimmell, Richard Ireland and Julie O'Rourke

Chew Valley School, 12th August 6.00-9.00pm: Liz Richardson, Liz Brimmell, Helen Jackson Brown, Maggie Brain, Alison Kilgallon, Andrew Jones, Nick Scholefield.

Ubley, 4th September 7.00-10.00pm: Richard Ireland, Nick Hasell, Nick Baker, Helen Jackson Brown, Hilary Collins, Jane Griffiths, Dave Palmer?, Julie O'Rourke, Vic Pritchard.

Chew Stoke Harvest Home, 5th September: Liz Richardson, Felicity James, Nick Baker, +1 more.

7. Maps for drop-in sessions: Julie O'Rourke would provide individual parish maps and a large NP area map.
8. Finance and VAT: Payments agreed for Getmapping: £91.20, Chew Valley Gazette Publishing Ltd: £262.64 and Somerset County Council (Mendip Hills AONB): £1,293.00. A VAT claim had been made for £1,100.00 for the period to end June 2015.
9. Any other business: The Options document folders for the drop-in sessions were distributed and feedback boxes would also need to be provided.
Action: 9/1: Steering Group members attending drop-in sessions to provide boxes for feedback forms.

The meeting closed at 10.00 pm