

## Minutes of 10th meeting of the Chew Valley Neighbourhood Plan Steering Group at Hinton Blewett Village Hall on 23<sup>rd</sup> March 2015

Present: Liz Richardson, Chairman (Ward Cllr), Nick Baker, Liz Boyd & Alison Kilgallon (Chew Stoke), Richard Ireland (West Harptree), Hilary Collins (Ubley), Nick Hasell, Nick Scholefield & Felicity James (Chew Magna), Stuart Jagger, Andrew Jones & Paul Waldron (East Harptree), Liz Brimmell & John Howells (Hinton Blewett), Axel Palmer & Jane Griffiths (Compton Martin), Tim Warren and Vic Pritchard (B&NES Ward Cllrs).

The Minutes were taken by Liz Brimmell, CVNP Administrator.

1. Session with Rosemary Naish on the drawing up of Clutton's Neighbourhood Plan: Rosemary Naish outlined the process of Clutton's Neighbourhood Plan and some of the difficulties they encountered. There then followed a very constructive question & answer session.
4. Apologies: Apologies were received from Alan Grant. Julie O'Rourke (B&NES) and Rachel Wakeley were not in attendance.
5. Approval of minutes of meeting held on 16<sup>th</sup> February and update on actions: The minutes were approved.
5. Update on support for sub groups: Members were advised that quotes for specialist support of sub groups was actively being sought, the cost of which would be included in another grant application for additional funding for the CVNP Neighbourhood Plan. Support sessions would be arranged in due course with sub groups. Reports from the Housing and Environment sub groups were read out at the meeting.  
*4/1 Action: Business & Economy and Facilities & Recreation sub groups were asked to advise dates of forthcoming meetings.*
6. Parish character statements: Character statements had been received from Chew Magna, East Harptree, Hinton Blewett and Ubley. The statements would be posted on the CVNP website.  
*5/1 Action: Parish Character Statements were still awaited from Chew Stoke, Compton Martin and West Harptree.*
6. Chew Valley Gazette advert for May edition: Copy for the advert was agreed.
7. Finance and grant funding: Treasurer's report had been circulated. The 'shopping list' for the grant application was discussed and would include print and display materials, the summer options consultation, reports and assessment screenings required in support of evidence, external specialist advice, final consultation booklet and final copies of CV Neighbourhood Plan.  
*7/1 Action: Julie O'Rourke would be asked for information on parish waiting lists for housing and clarification on which assessment screenings would be funded by B&NES.*
8. Date of next meeting: Monday 20<sup>th</sup> April 2015.

The meeting closed at 8.55 pm

## Sub Group Reports